

Alberto Velez

Education/Certification

M.Ed. – Educational Leadership, Lamar University, Beaumont, TX, (in progress)

BAAS – Applied Business Technology, UT Brownsville, Brownsville, TX, 2002

Principal Certificate – Texas (in progress)

Teacher Certificate – 6 – 12 Business Education: Texas

– EC – 12 Special Education: Texas

Advance Placement Endorsements, U.S. Government and Economics for high school

Work-based Learning CTE Teacher Endorsement

Administrative and Leadership Experience

Volunteer Income Tax Assistant Site Coordinator,

Gladys Porter Early College High School

Brownsville Independent School District, Brownsville, TX, 2009 to Present

- Trained over 150 high school students for Basic Income Tax IRS Certification.
- Successfully operated Gladys Porter Early College High School as VITA Site for 7 consecutive years, and successfully completed and submitted over 1,000+ tax returns to IRS with a reject rate below 3%.
- Have been recognized by IRS SPEC at a national level for quality of service and best practices in VITA operations.

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University Interscholastic League (UIL) Academic Coordinator,

Gladys Porter Early College High School

Brownsville Independent School District, Brownsville, TX, 2012 to 2016

- As coordinator I oversaw UIL budget for UIL Academic Coaches' stipends, transportation, meals, registration, and supplies.
- Planning and coordinating travel for teachers and students was of utmost importance as competitions occurred on weekends and to multiple locations.
- Local UIL invitational meets and district usually take place in nearby communities within 100 miles, regional meet is usually in San Antonio, Texas, and state meet is in Austin, Texas.
- Prepared students to compete in Accounting and Current Events.

Teaching Experience

High School Business and Finance Teacher

Gladys Porter Early College High School, Brownsville, TX, 2006 - Present

- Integrated a variety of teaching methods and instructional strategies to generate student interest.
- Tracked and evaluated student progress in class by using a combination of student work samples and evaluations.
- Maintained positive relationships with students and parents while holding students to a high standard of acceptable classwork.
- Successfully improved student participation in co-curricular activities through integration of creative role-playing exercises and providing real-life community service projects.

Extracurricular Coaching Experience

Business Professionals of America Advisor for Associate and Secondary Divisions

Gladys Porter Early College High School, Brownsville, TX, 2006 - Present

- Experienced organizing competition trips at regional, state, and national level.
- Prepared students successfully to compete at regional and state conferences for ten (10) consecutive years and the past five (5) years at a national level competing in Chicago, Orlando, Indianapolis, Anaheim, and Boston.
- Recently recognized as a 10 Year Honor Advisor.
- Incorporated a successful student club that raised funds to support BPA.

Additional Training/Professional Development

“Work-based Learning CTE Teacher Endorsement Training,” ESC Region One, Edinburg, TX, Sept 2015

“AP Economics Summer Institute,” UT Brownsville, Brownville, Texas. June 2012

“AP US Government Summer Institute,” UT Pan American, Edinburg, Texas. June 2012

“VITA Site Coordinator Training,” United Way of Southern Cameron County Headquarters, Brownsville, TX, November 2009, 2010, 2011, 2012, 2013, 2014, 2015

Presentations

Velez, A. (2010, October). *How to start a Volunteer Income Tax Assistance high school program.* Presentation at Gladys Porter Early College High, Brownville, TX.

Velez, A. (2011, October). *How to start a Volunteer Income Tax Assistance high school program.* Presentation at Simon Rivera Early College High, Brownville, TX.

Velez, A. (2014, October). *How to start a Volunteer Income Tax Assistance high school program.* Presentation at Homer Hanna Early College High, Brownville, TX.

Velez, A. (2014, October). *How to start a Business Professionals of America Chapter.* Presentation at Brownsville ISD, Brownville, TX.

Professional Affiliations

Association of Texas Professional Educators, 2015 – Present

Texas State Teachers Association, 2006 – 2015

National Business Educators Association, 2006 – 2014

References

References will be included on the following page, if needed.